



CITY OF RENTON

**Call for Artists
February 2019
Sunset Neighborhood Park**

**Denis Law, Mayor
Jessie Kotarski, Renton Municipal Arts
Commission Staff Liaison**

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Introduction

The City of Renton, and the Renton Municipal Arts Commission, invites artists or artist teams to apply to create permanent public artwork to complement the new Sunset Neighborhood Park located across from the Renton Highlands Library.

Call released: February 22, 2019

Deadline to respond to *Call for Artists*: April 1, 2019

Budget: \$250,000

Project Context

Sunset Neighborhood Park will be a new 3.1 acre park located east of I-405 and north of NE Sunset Boulevard in the Sunset Area of Renton. The future park will be a gateway facility for the Sunset Area and a catalyst for transforming a part of the City that is working to overcome academic, health care, public safety, and socio-economic challenges. The new park will provide multiple benefits including: social gathering spaces, performance venues for local residents and visitors, education opportunities, increased property values, increased jobs, economic growth and vitality, and opportunities for physical and healthy living.

The first phase of the project was completed in June 2018 with the construction of a restroom, rain gardens, walkways, pergolas, and other site amenities. The second phase of the project is currently under design and is scheduled to start in Spring 2019 with a projected completion date in Summer 2020. Design per the Phase II Master Plan will include two playgrounds, picnic and fitness areas, an interactive water feature, picnic and fitness areas, a gazebo, additional walkways, a pergola with seating, and the addition of the art alluded to in this request.

Emerging from a broad public involvement process several years ago, the future park design incorporates active and passive recreation and environmental education opportunities. Park design elements include adult fitness equipment, two children's play areas, a looped circulation/path system with mile markers, a water feature, picnic areas, a picnic gazebo with tables, performance seating/open space lawn area with pergola and benches, a restroom building with notice boards, art locations, and interpretive signs. The Park Master Plan can be found on the City's webpage.

This Call for Artists is a project that the City of Renton, via the Renton Municipal Arts Commission, is commissioning as part of the new construction of the Sunset Neighborhood Park. This Call for Artists has a budget of \$250,000 and is for a site-specific, impactful, focal design feature. The art is to be located on parks grounds (in one or more of the potential sites), the design of which should enrich the connection between the neighborhood park and the rich and diverse surrounding Sunset and Highlands communities.

Project Timeline and Process

Budget

The total project budget is \$250,000. This includes the artist/team fee, fabrication, installation, documentation, and all costs associated with the project. A preliminary itemized budget is required to apply but is subject to change until the Renton Municipal Arts Commission approves the artist/team's final design.

Project Site

Potential sites for artwork are detailed in appendix A.

Timeline

The City anticipates that this project will take twelve to eighteen months to complete. The following is a Call to Artists time line and a proposed project timeline:

<i>Call to Artists Timeline</i>	
February 22, 2019	Call to Artists available
March 22, 2019	Deadline to send questions about the project to arts@rentonwa.gov
March 29, 2019	Answers to all questions posted on the rentonwa.gov/RMAC
April 1, 2019	Deadline to submit applications to arts@rentonwa.gov
April 2019	Artist/team contract executed
<i>Proposed Project Timeline (dates subject to change)</i>	
Spring 2019	Artist/team develops concept and initial designs
Spring 2019 – Summer 2019	Artist/team presents to the Renton Municipal Arts Commission and to the Parks Division for design concept
Summer 2019	Artist/team presents to the Renton Municipal Arts Commission and to the Parks Division for final design and final project budget approval by the Renton Municipal Arts Commission
Fall 2019	Artist/team continues design and development Artist/team develops fabrication, installation, and maintenance plan
Winter 2019	Artist/team presents to the Renton Municipal Arts Commission and to the Parks Division for fabrication approval by the Renton Municipal Arts Commission
Winter 2019 - Spring 2020	Artwork fabrication
Spring 2020	Artwork installation

Site Visit

All applicants are encouraged, but not required, to visit the site located at:

2680 Sunset Ln NE
Renton, WA 98056

Selection Process

This project is commissioned by the City of Renton via the Renton Municipal Arts Commission. The Renton Municipal Arts Commission will consult with the Parks Division and Sunset area stakeholders and vote to approve each phase of the project as described in the timeline. The Renton Municipal Arts Commission will vote on the final acceptance of the artwork into the City of Renton permanent collection.

About Renton's Arts and Culture Master Plan

Recognizing the important role that the arts play in economic and community development, the City of Renton initiated a community effort to create a multi-year Arts and Culture Master Plan. The overarching goal of the plan was to develop and secure broad community ownership in a vision for the arts and culture in Renton. The resulting plan succeeds in defining a vision for the arts created by the community and establishing community commitment to an achievable implementation strategy.

About the Renton Municipal Arts Commission

The Renton Municipal Arts Commission (RMAC) is an advisory board to the Mayor and City Council for artistic and cultural development and is charged with the care and custody of all artworks on City of Renton property. The RMAC includes arts leaders who advocate for the creation of innovative and transformative art and promote its accessibility to enrich the lives of Renton's diverse citizens and visitors. The Renton Municipal Arts Commission advises, supports, and consults with artists and communities, City departments, and others. It commissions, approves, and conserves the City of Renton's collection of art and historical artifacts.

Eligibility and Selection

Who Should Apply

This Call to Artists is open to all artists, artisans, architects, landscape architects, or teams with experience in public art, site responsive design, project management, and construction administration.

Artist Responsibilities

The selected artist/team is responsible for:

- Conducting site and community research as needed and community engagement, as applicable
- Incorporating design feedback from the Parks Commission, Parks Division, Sunset/Highlands neighborhood representatives, and the Renton Municipal Arts Commission
- Creating a detailed design of the proposed artwork and associated plans (such as engineering, lighting design, site details, electrical documents, or fabrication) to be presented for final approval by the Renton Municipal Arts Commission
- Fabrication of the completed work, documentation, as well as the management and oversight of all implementation and installation in coordination with the Parks Division and final approval by the Renton Municipal Arts Commission.
- Creating a maintenance plan and appropriate documentation, including final recommendations for conservation

How We Will Choose

Artist/team selection will be determined by an Artist Selection Committee comprised of representatives from the Renton Municipal Arts Commission and local arts professionals and other community members representing the Sunset/Highlands neighborhood. The Artist Selection Committee will review proposals using the following criteria:

- Does the artist/team respond to the goals of the capital project?
- Does the artist/team demonstrate that they have the experience to complete this project?
- Does the artist/team demonstrate knowledge of materials and their durability in similar sites and with similar permanent art installations?
- Does the artist/team demonstrate their ability to effectively engage the community in their art design and create community-inspired public art?
- Does the artist/team communicate clearly?
- Does the artist/team's past work show a strong, original, artistic vision?
- Does the artist/team demonstrate a history of professional competency in project management and construction administration?
- Does the artist/team demonstrate a history of ability to complete projects with similar budgets in a timely manner?
- Does the artist/team demonstrate experience working with multiple stakeholders, including architects/design teams, project managers, and community members?

How to Submit an Application

To respond to this Call to Artists, please prepare your application materials and submit application packets by midnight on Monday, April 1 to: Renton Municipal Arts Commission, 1055 S. Grady Way 6th Floor, Renton, WA 98057 or via email to arts@rentonwa.gov.

Please note that we are not requesting design work at this time. For the application, you will need to communicate your artistic concept for the project through a written proposal only.

Please include the following information/material in your application:

Artist/Team Description

Please provide background on each member of your team, including biographies, resumes/ CVs, or other information that best highlights the strength of the applicant and specifically responds to the selection criteria identified above in the “How We Will Choose” section of this Call for Artists. This may include subcontractors.

Statement of Interest (500 words or less):

Narrative describing the artist’s interest in this project, connecting this project to the artist’s past and future work.

Initial Project Concept (500 words or less):

Narrative describing an initial artistic concept for this artwork as well as any community engagement and/or additional processes that the artist/team would like to propose as part of the project (if applicable).

Relevant Work Samples

Up to 10 relevant work samples and a numbered, annotated image list with title, media, dimensions, location, brief description, date of the work, project budget, and project partners if applicable.

References

Please include up to three references for the artist/team, including at least one that can speak to the artist/team’s ability to serve as project manager and the artist/team’s ability to manage the fabrication and the installation of artwork.

Itemized Budget

Please provide an initial itemized budget of your project expenses using the template provided in Appendix C. If price proposal is based on time spent, please provide your hourly rate.

Appendix A - Additional Site Information

Potential sites for the artwork are shown below on the Sunset Neighborhood Park Master Plan. These are initial suggestions - the selected artist/team will work with the City to select the final site or sites.



Appendix B - Insurance Requirements

Insurance Requirements

The City of Renton requires insurance coverage to protect both the City and the selected artist/team. As the contractor, the artist/team will provide and maintain all insurance required below during the term of the contract.

Insurance Certificates on Acord Forms evidencing requirements below must be provided prior to work being performed, with renewal certificates provided within 30 days of expiration.

The City may make reasonable modifications to requirements, if necessary, to reflect work performed. These requirements shall not be construed to limit the liability of the artist/team or its insurer.

Minimum Scope and Limit of Insurance:

- \$1,000,000 per occurrence and \$2,000,000 aggregate for Commercial General Liability (CGL) or Special Event coverage. Limits may be increased for higher than usual or special liability exposures.
- \$1,000,000 combined single limit for Auto Liability. Required if a commercial vehicle will be used in performance of work or delivery of products, beyond normal commutes.
- Proof of Workers' Compensation coverage, as required by the State of Washington (provide the Washington L&I or excess coverage policy number).
- Excess Liability or Umbrella. Required only if needed to reach minimum CGL or auto liability coverage limits.
- \$1,000,000 Professional Liability. Required if professional services (e.g. architect, engineering, surveying, legal, or medical) are being provided to the city and if those professional services are excluded from the CGL policy.
- \$1,000,000 Pollution Liability – Required if work involves a pollution risk to the environment.

Requirements unique to the City of Renton:

- Name the City of Renton as a certificate holder and a Primary and Non-contributory Additional Insured on the policy (Additional Insured does not apply to Professional Liability and Workers' Compensation).
- The City shall be provided with written notice of any policy cancellation within a minimum of two business days of receipt of such notice by the policy holder.
- The city does not represent that the minimum required insurance coverage or limits are adequate to protect the vendor/contractor/consultant from all liabilities.
- Insurance certificate requirements and minimum limits can only be waived or modified with Risk Manager approval.
- The certificate holder should read:

**City of Renton
ATTN: Renton Municipal
Arts Commission
1055 S Grady Way, 6th Fl
Renton, WA. 98057**

Direct any questions, comments, or concerns to: Gary B. Lamb, Risk Manager 425.430.7669

Appendix C - Budget Template

Please provide an initial itemized budget for expenses using the template below or something similar. This budget demonstrates your preliminary thinking about the project - we understand that the budget is in flux until the artwork design is finalized and approved by the Renton Municipal Arts Commission.

<i>Budget Item</i>	<i>Dollar Amount</i>
Artist fees (We recommend an artist fee up to 20% of the project budget)	
Contractor fees / fabrication costs	
Artist materials / supplies	
Technical equipment / space rental	
Documentation, such as video or photography	
Other expenses / overhead (May include legal fees, insurance, etc)	
<i>Total Project Cost</i>	\$250,000.00
Explanation of any other expenses or budget considerations:	